



## Evaluation Committee Meeting Minutes RFP#15-16

Name: Collection Agency Services  
Date/Time: Wednesday, July 1, 2015 at 9:30am  
Location: Montana Hall Rm. 19, MSU

### ATTENDEES:

#### Evaluation Committee Members:

Barb Shafer  
Jillian Ehnott  
Wendy McCarty

#### Staff Members:

Brian O'Connor  
Alix Byrd

Public: None

### GENERAL:

The purpose of this meeting was to evaluate the responses for the above-referenced RFP. The meeting was an open meeting pursuant to Sections 2-3-201 through 2-3-221, MCA, and was posted on the General Services Division website 72-hours in advance of the meeting. The public was invited to attend and observe the Evaluation Committee deliberations. There were no public attendees present. The following vendors submitted proposals in response to RFP#15-16 and were evaluated:

Account Control Technology  
Coast Professional Inc  
Collection Bureau Services, Inc  
Continental Service Group  
Credit World Services  
EOS CCA  
General Revenue Corporation  
MS Services LLC  
National Credit Management  
RAB  
Todd, Bremer & Lawson Inc  
TSI  
Williams & Fudge  
CB1  
Rocky Mountain Credit

#### Scoring:

Prior to the meeting each Evaluation Committee member independently evaluated and scored the proposals based on the RFP scoring criteria and guide. The Evaluation Committee agreed to arrive at a final score by using the consensus score method.

During the evaluation meeting, the Evaluation Committee discussed each proposal's strengths and weaknesses and arrived at a consensus score based on the evaluation. Evaluation was based on a total number of: 125 (loans & AR) or 85 (AR only) points. Any offer who earned more than 50% of the points and passed all categories, received a pass and will be awarded a contract.

See attached Consensus Score sheet for details on all scores.

Evaluation Committee Approval:

Wendy McCarty  
Signature

7/16/15  
Date

## RFP 15-16 Collection Services Summary

### A/R Only

	Refernces p/f	Terminations p/f	Litigation p/f	Financial Stability p/f	Refernces & Company History	Ability to meet Specifications p/f	Narrative Responses	Method of providing Service	Cost	Data Security p/f	Total Points
<b>Collection Bureau Services</b>	PASS	PASS	PASS	PASS	6.5	PASS	48.0	11.0	16.5	PASS	82.0
<b>MS Services</b>	PASS	PASS	PASS	PASS	7.0	PASS	44.0	8.5	17.0	PASS	76.5
<b>Rocky Mountain Credit</b>	PASS	PASS	PASS	PASS	7.5	PASS	42.0	6.5	16.5	FAIL	72.5

### Loans & A/R

	Refernces p/f	Terminations p/f	Litigation p/f	Financial Stability p/f	Refernces & Company History	Ability to meet Specifications p/f	Narrative Responses	Method of providing Service	Cost	Data Security p/f	Total Points
<b>Account Control Technology</b>	PASS	PASS	PASS	PASS	8.0	PASS	75.0	9.5	20.8	PASS	113.3
<b>CB1</b>	FAIL	FAIL									
<b>Coast Professional</b>	PASS	PASS	PASS	PASS	7.0	PASS	70.0	10.5	23.8	PASS	111.3
<b>Contentental Service Group</b>	PASS	PASS	PASS	PASS	7.5	PASS	79.0	14.0	20.3	PASS	120.8
<b>Credit World Services</b>	PASS	PASS	PASS	PASS	7.0	PASS	73.0	5.0	22.7	PASS	107.7
<b>EOS CCA</b>	PASS	PASS	PASS	PASS	7.0	PASS	76.0	13.5	21.6	PASS	118.1
<b>General Revenue Corp</b>	PASS	PASS	PASS	PASS	7.0	PASS	73.5	9.0	25.0	PASS	114.5
<b>National Credit Management</b>	PASS	PASS	PASS	PASS	8.0	PASS	69.0	10.5	20.4	PASS	107.9
<b>RAB</b>	PASS	PASS	PASS	PASS	6.0	PASS	70.5	11.5	21.3	PASS	109.3
<b>Todd Bremer &amp; Lawson</b>	PASS	PASS	PASS	PASS	7.0	PASS	71.5	8.5	22.7	PASS	109.7
<b>TSI</b>	PASS	PASS	PASS	PASS	7.5	PASS	63.5	9.0	24.5	PASS	104.5
<b>Williams &amp; Fudge</b>	PASS	PASS	PASS	PASS	7.5	PASS	74.0	10.5	19.9	PASS	111.9