

September 22, 2010

MONTANA STATE FUND
REQUEST FOR PROPOSAL - ADDENDUM 1
RFP NO. MSF 44
RESPONSE DUE DATE: October 4, 2010 at 5:00 p.m.
TITLE: WORKERS' COMPENSATION INSURANCE CLAIMS REVIEW

ADDENDUM NO.1

Please make the following changes to the above-referenced "Request for Proposal". Deleted language is stricken and new language is underlined.

3.0 Scope of Services

~~MSF and vendor will mutually agree upon a representative sample of open and closed claims to provide results with a confidence level of no less than 90%.~~

MSF and vendor will mutually agree upon a sufficiently large sample size so that results are reasonably applicable to the entire claim population.

3.1 RFP SUBMISSION REQUIREMENTS

~~**3.1.3** Offeror shall provide a minimum of three **(3)** references that are using services of the type proposed in this RFP.~~ Offeror shall provide a minimum of three(3) external references that are using, or have used, services of the type proposed in this RFP. The references should include workers compensation self insured organizations, state funds or private carriers, or other alternative workers' compensation mechanism coverages, where the offeror, preferably within the last five **(5)** years, has successfully provided Workers' Compensation Insurance Claims Review services. At a minimum, the offeror shall provide the company name, the location where the services were provided, contact person(s), customer's telephone number, e-mail address, and a complete description of the service type, and dates the services were provided. These references may be contacted to verify offeror's ability to perform the contract. MSF reserves the right to use any information or additional references deemed necessary to establish the ability of the offeror to perform the conditions of the contract. Negative references may be grounds for proposal disqualification.

3.1.4 If Offeror is one of the top two to three scoring proposals, MSF requires an onsite interview on either ~~October 25 or 26, 2010~~ November 3 or 4, 2010. The principal consultant assigned to be the on-site Project Manager as outlined in the Scope of Services is required to participate in the interview. Failure to participate in this interview will deem Offeror non-responsive to the RFP. Interviews will be at the Offeror's expense. Based on discussion and information provided at the interview,

MSF may re-score proposals and will finalize the scoring of each proposal based on the evaluation criteria outlined in Section 6.

Additional points will be available for award at the interview based on the following:

- Interview – professionalism, communication style, evidence of ability to establish a collaborative partnership, commitment and interest in Montana State Fund and in providing the requested Scope of Services.

All other language in the RFP remains the same.

Acknowledgment of Addendum:

The offeror for this solicitation must acknowledge receipt of this addendum. This page must be submitted at the time and date set for the proposal response or the response may be disqualified from further consideration.

I acknowledge receipt of Addendum #1.

Signed: _____

Company Name: _____

Date: _____