

Title X Family Planning Request for Proposal

January 9, 2014

Disclaimer

- This is an optional pre-proposal conference call to clarify any questions, obtain a better understanding of the project, and to notify the state of any ambiguities, inconsistencies, or errors discovered. This conference call will be recorded, however, the information discussed during today's call will in no way be binding to the state. Please note that this is an optional call and does not prohibit any entity not participating in the call from submitting a proposal.
- Per Section 1.3 Rhonda Grandy , Procurement Officer, will be the sole point of contact. In order for questions to be binding you must send written questions to her by January 17th.
rhgrandy@mt.gov

RFP Timeline

- Release Date- December 30, 2013
- Pre-proposal Conference Call- January 9, 2014
- Written question deadline- January 17, 2014
- Written response to questions- January 31, 2014 (it is the offeror's responsibility to check website and verify they have read and understood the written questions)
- RFP response due date- February 14, 2014 (applications received after 2:00 will not be accepted per 1.7.7)
- Intended date for contract award notification- April 1, 2014
- Contract start date- July 1, 2014

Women's and Men's Health Section

- Mission: To provide affordable, confidential, quality reproductive health services that respect, empower, and educate individuals, families, and communities

HHS Title X Mission

- Title X assists individuals and couples in planning and spacing births, contributing to positive birth outcomes and improved health for women and infants.
- In addition to clinical services, Title X also funds the following program supports aimed at improving the quality of family planning services:
 - Training for family planning clinic personnel through five national training programs that focus on clinical training; service delivery; management and systems improvement; coordination and strategic initiatives; and quality assurance/improvement and evaluation
 - Family planning research and evaluation to improve Title X service delivery and inform the broader reproductive health care field
 - Information dissemination and community-based education and outreach

HHS Title X Policies and Procedures

- About Title X Grants
- Legislative Mandates
- Statute and Regulations
- Title X Key Issues
- Program Guidelines
- Program Instructions
- Program Priorities

<http://www.hhs.gov/opa/title-x-family-planning/>

Montana Family Planning

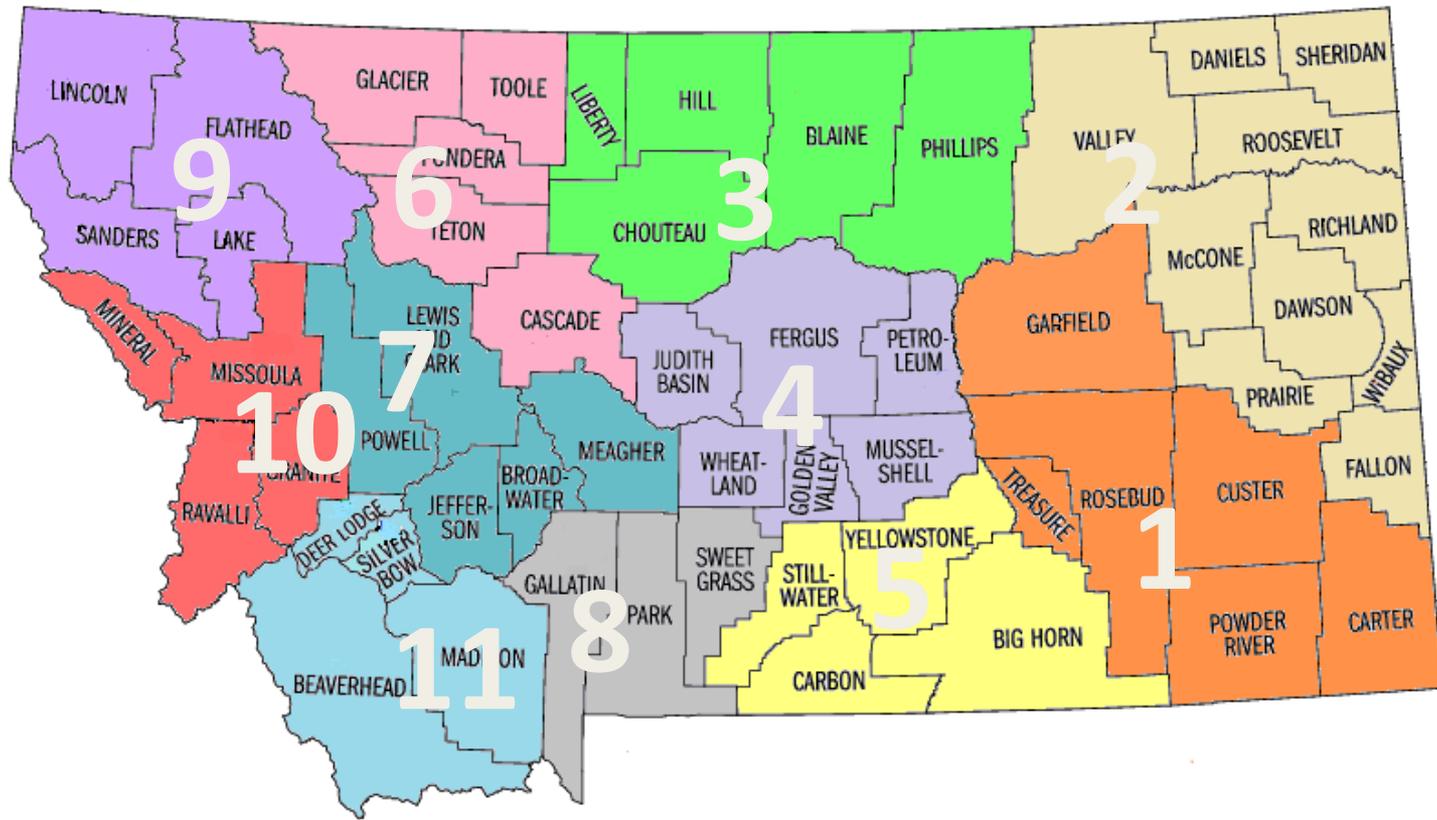
- Montana Family Planning Administrative Policies & Procedures Manual
- Medical Clinical Protocol Manual
- Resource Manual

<http://www.familyplanning.hhs.mt.gov>

Funding Available

- Approximately \$2 million is available for distribution (State and Federal funds)
- Allocation will be based in part on the number of applicants and proposed budgets, geographic distribution, and the number of anticipated patients.

Geographic Distribution



Geographic Distribution Continued

- Serve women from any county in the state as well as out of state patients
- At least one contractor per region
- All counties will be covered by successful applicants. At time of offer counties will be divided among successful applicants for education and outreach efforts. Contractors do not have to provide full reproductive health services but must provide education and outreach opportunities to inform possible patients on where they can seek services. Budget will be adjusted as necessary during best and final offer.

Services to be Provided

- Comprehensive reproductive health services to include but not limited to routine reproductive health exams for women and men, breast and cervical screenings, contraceptive services, testing and treatment for sexually transmitted infections, and HIV testing and education in accordance with:
 - **3.5.1 Federal Requirements.** All services funded with this contract must be in accordance with [Title X Guidelines](#) and 42 CFR Part 59 and 45 CFR.
 - **3.6.1 State Requirements.** Title X contractors must conduct a comprehensive family planning program in compliance with Section 1001 of the federal act and all applicable federal regulations, as amended, in Title X, 42 C.F.R., subpart A, Part 59, as well as all applicable state regulations and the Montana Code Annotated, including mandatory reporting laws 41-3-201 and 45-5-501 through 45-5-503. In addition, contractors must adhere to the Montana Family Planning [Medical Clinical Protocol Manual](#), [Administrative Policies and Procedures Manual](#), and [Resource Manual](#)

Qualifications

- Public or non-profit entity located in Montana
- Assurance statement (PDF, Appendix H)
- Letters of Support

Narrative

- 20 page maximum
- 12 –point Times New Roman or Arial
- One inch margins
- Answer all questions
- Complete Title X Offeror Template

Title X Offeror Template

- Organization (Question 1 A, 1 B, 2)
- Service Delivery Plan (Question 7)
- Budget Expenses (Section 5, Appendix K)
- Budget Revenue (Section 5, Appendix L)
- Budget Justification (Section 5, Appendix M)
- [One Stop Solicitation](#)

Questions

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