

DEPARTMENT OF ADMINISTRATION
GENERAL SERVICES DIVISION
STATE PROCUREMENT BUREAU

<http://gsd.mt.gov/>



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May 1, 2014

STATE OF MONTANA
INVITATION FOR BID ADDENDUM
IFB NO.: 14-2799H

TO BE OPENED: MAY 5, 2014

TITLE: JANITORIAL, COARSE PAPER, FOOD DISPOSABLES, AND CAN LINERS TERM CONTRACT

ADDENDUM NO. 2

To All Bidders:

The State Procurement Bureau (SPB) has received the following clarification questions in relation to IFB 14-2799H:

1) Where can I find additional information on the current contracts?

Additional information on the current janitorial contract can be found here:

<http://svc.mt.gov/gsd/apps/TermContractDetail.aspx?ContractID=236>

Additional information on the current coarse paper contracts can be found here:

<http://svc.mt.gov/gsd/apps/TermContractList.aspx?SearchWord=coarse%20paper>

Additional information on the current disposable food service products contracts can be found here:

<http://svc.mt.gov/gsd/apps/TermContractList.aspx?SearchWord=disposable>

2) Where can I find additional information on the current contract pricing?

A price list for the current janitorial contract can be found here:

http://svc.mt.gov/gsd/apps/Documents/SPB13-2788H_Attachment1REVISED.doc

A price list for the current coarse paper contracts can be found at the following web addresses:

Encompass Supply: http://svc.mt.gov/gsd/apps/Documents/SPB13-2790H_Attachment1%20Encompass_REVISED%20NOV13.pdf

Montana Broom and Brush: http://svc.mt.gov/gsd/apps/Documents/SPB13-2790H-2_Montana%20Broom_Attachment1.pdf

A price list for the current disposable food service products contracts can be found at the following web addresses:

Encompass Supply: http://svc.mt.gov/gsd/apps/Documents/SPB13-2789H-1_Attachment%201%20Products_Prices.pdf

Montana Broom and Brush: http://svc.mt.gov/gsd/apps/Documents/SPB13-2789H-2_Attachment%201%20REVISED.doc

3) Do you have actual usage numbers (rather than estimated quantities) available for last year?

Usage for current contracts from July 2013 – March 2013 are attached to this amendment as Appendix A, Appendix B, Appendix C, and Appendix D.

4) Is the State open to further discussions about various terms within the IFB's attached contract?

The State is open to small, non-material changes that do not conflict with Montana law or increase the liability to the State.

4a) Would the State consider providing mutual termination clauses?

No, but the State would consider adding termination for cause for the State's failure to perform with a mandatory cure period.

4b) If the State does not approve a price increase (where proper manufacturer documentation is provided) and that product is now below the vendor's cost, is the vendor able to offer a substitute? Would they no longer be obligated to sell this item?

Yes, if a vendor is unsuccessful at negotiating a price increase in accordance with the six-month mandate, and the contract price of the market basket item is then found to be below vendor cost, the State would allow the vendor to provide a substitute. If no substitute is available, the vendor would no longer be obligated to sell the item.

Acknowledgment of Addendum:

The bidder for this solicitation must acknowledge receipt of this addendum. This page must be submitted at the time set for the bid opening or the bid may be disqualified from further consideration.

I acknowledge receipt of Addendum No. 2 to IFB #14-2799H.

Signed: _____

Company Name: _____

Date: _____

Sincerely,

Tom Hastings
Contracts Officer